

● Admission Eligibility for Dual Credit

Before completing the application, ensure you are eligible for dual credit coursework.

APPLICANT	A	B	C
High school junior eligible to enroll in a high school in South Dakota who meets one of the following requirements:	earn a cumulative GPA of at least 3.50 on a 4.0 scale; or	rank in upper one-third of their graduating class; or	earn an ACT composite score of 24 reflective of the 70% percentile (or equivalent SAT score of 1180)
High school senior eligible to enroll in a high school in South Dakota who meets one of the following requirements:	earn a cumulative GPA of at least 3.25 on a 4.0 scale; or	rank in the upper one-half of their graduating class; or	earn an ACT composite score of 21 reflective of the 50% percentile (or equivalent SAT score of 1080)
High School junior/senior eligible to enroll in a high school in South Dakota who meets all of the following Undergraduate admissions requirements:	ACT composite score of 21 (or equivalent SAT score of 970); and	Successful completion of coursework Requirements: <ul style="list-style-type: none"> • Four Years of English • Three years of advanced mathematics • Three years of laboratory science • Three years of social studies • One year of fine arts 	
High School junior or senior eligible to enroll in a high school in South Dakota who meet the benchmark scores on one of the assessments listed:	Smarter Balanced – Score Level 3 on the English Language Arts & Mathematics 11th Grade Assessments	PreACT Exam Score of 24	ACCUPLACER (QAS – Score of 255 AND Writing Score of 263)
Home school students eligible to enroll in a high school in South Dakota who meets one of the following requirements:	<p>Juniors:</p> <ul style="list-style-type: none"> • earn a cumulative GPA of at least 3.50 on a 4.0 scale; or • earn an ACT composite score of 24 reflective of the 70% percentile (or equivalent SAT score of 1180) 	<p>Seniors:</p> <ul style="list-style-type: none"> • earn a cumulative GPA of at least 3.25 on a 4.0 scale; or • earn an ACT composite score of 21 reflective of the 50% percentile (or equivalent SAT score of 1080) 	<p>Juniors/Seniors:</p> <ul style="list-style-type: none"> • ACT composite score of 21 (or equivalent SAT score of 970); and • successful completion of coursework Requirements: • Four Years of English • Three years of advanced mathematics • Three years of laboratory science • Three years of social studies • One year of fine arts • Smarter Balanced – Score Level 3 on the English Language Arts & Mathematics 11th Grade Assessment • PreACT Exam score of 24 • ACCUPLACER Next Generation (QAS – Score of 255 AND Writing Score of 263)

Note: If a student doesn't meet the general dual credit eligibility for juniors or seniors, there are alternative ways to potentially qualify for dual credit. Please contact us for details.

Note: Students are only eligible for dual credit for five semesters starting fall of the student's junior year of high school.

● USD Dual Credit Scholarship

USD is proud to offer the South Dakota Dual Credit Scholarship to students that successfully completed dual credit courses at USD. This scholarship is awarded for up to four years as a Coyote.

Criteria

- Earn a "C" or higher in all High School Dual Credit (HSDC) courses
 - Any HSDC course completed with a D, F or W will not be counted toward the credit total considered for the scholarship
- Enroll at USD as a first-time, full-time student

Award amounts will be based on how many credit hours the students have completed with USD.

Number of USD Credit Hours	Amount Awarded
1-6	\$600 total (\$150 per year)
7-12	\$1,100 total (\$275 per year)
13+	\$1,600 total (\$400 per year)

All eligible students will be awarded automatically; an application is not required for this award. South Dakota Dual Credit Scholarship will be in addition to other awarded scholarship(s)* at USD.

See usd.edu/dual-credit for more information and award amounts.

The South Dakota Dual Credit Scholarship will not be in addition to any premier scholarship awarded by USD.

● How to Apply

Choose one of the following applications to apply for dual credit. More information and both applications may be found online at usd.edu/admissions/dual-credit. Students that complete the "Online Application" must also submit the Signature Page and a copy of their high school transcript to complete their application. Test scores may be required for some courses.

Online Application: Are you new to dual credit or did you take a break from dual credit courses this past semester? This is the application for you!

Continuing Registration Form: Did you complete at least one dual credit course this past semester? Then this is the application for you!

● English Placement

The English placement procedure at USD helps place you in the highest level English course based on your English ACT subscore, SAT reading and writing scores or Smarter Balanced English score. If you do not have any valid scores in these areas, you will need to take a placement test (ACCUPLACER). If you are a first-time student and you do not have valid ACT, SAT or Smarter Balanced scores, students will be required to take the ACCUPLACER exam.

If you want to take:	ACT English Subscore	SAT EWR Score	Smarter Balanced	ACCUPLACER
ENGL 101	18-36	490+	2583+	Writing 263+

● Math Placement

The Math placement procedure at USD helps place you in the highest level Math course based on your GPA, Math Index, or Smarter Balanced mathematics score. If you do not meet the score requirements listed below, you will either need to complete the ACCUPLACER or complete a remedial course prior to the coursework listed below. Remedial courses are not available to take through dual credit.

If you want to take:	High School GPA (HSGPA)	Math Index (MI) MI = 250 x HS GPA + 17 x MATH ACT*	ACCUPLACER Score (only if no HS GPA)	Smarter Balanced Score	Challenge Index (CI) CI = 290 x HS GPA + AAF** +20 If student does not reach AAF domain, no challenge index
MATH 103 or MATH 114	$3.03 \leq \text{HSGPA} < 3.55$	MI 1150 or higher	QAS 255-300 or AAF 200-249	2628 or higher	CI 1150 or higher
MATH 115 or MATH 120 or MATH 121/121L or STAT 281	HSGPA is 3.55 or higher	MI 1300 or higher	AAF 250-300 or ACCUPLACER SDCalculus 1-15	N/A	CI 1300 or higher
MATH 123 w/123L	HSGPA is 3.55 or higher AND ACCUPLACER SDCalculus 16 or higher	MI 1300 or higher AND ACCUPLACER SDCalculus 16 or higher	AAF 250+ AND ACCUPLACER SDCalculus 16 or higher	N/A	CI 1300 or higher AND ACCUPLACER SDCalculus 16 or higher

*SAT is converted to equivalent ACT for MI calculation **AAF (Advanced Alg. and Functions) ACCUPLACER Math score
Dual credit students are permitted to take the ACCUPLACER once per term.

The cost of the ACCUPLACER exam is \$20. Some testing options may require additional service fees.

ACCUPLACER domains: QAS: Quantitative Reasoning, Algebra & Statistics; AAF: Advanced Algebra and Functions

Test Scores and HS GPA must be no more than 5 years old to be used for placement

ALEKS and ACCUPLACER access may vary by campus

● How to Check Grades

1. Instructors will add assignment, quiz and test scores in D2L for the students to track their progress during the semester. In D2L, select your course > Assessments > Grades. Faculty are also asked to raise alerts on students with whom they have concerns throughout the semester:

- a. Early alert after four weeks
- b. Midterm deficiency after eight weeks
- c. Alert for withdrawal after 10 weeks

If instructors flag students during these alert periods, the USD dual credit advisor will notify those students and their high school counselors.

2. To view final grades, students should log into the MyUSD portal and click the red button, REG Registration Self-Service. Next, click View Registration Information (you may be asked to log in again). Then in the upper left-hand corner, click the four-square icon > Banner > Student Links > My Academic Information > Grades - Final.

3. School counselors will receive a copy of the students' final, official grades either via mail or email.

● Home School Students

Students receiving education opportunities through alternative education are eligible to participate if the sponsoring parent has signed an MOU (memorandum of understanding) with SDDOE. Students can qualify for the program by meeting any of the criteria in the Admission Eligibility for Dual Credit section on page 1, excluding class rank.

● Add/Drop Form

The add/drop form is for dual credits who are currently enrolled and want to add/drop course(s) in the same term. Completed forms to add, drop and/or withdraw from courses should be reviewed by Claire Rizzio, USD's dual credit advisor, who will help you submit your forms to the appropriate campus office. For assistance with adding, dropping, or withdrawing from courses, please contact USD Dual Credit Advisor, Claire Rizzio, via email Claire.Rizzio@usd.edu or via phone at 605-658-6132. Specific deadlines for adding, dropping and/or withdrawing from dual credit courses can be found in your registration confirmation email.

● Continuing Eligibility

1. Students must meet satisfactory academic progress in all HSDC or concurrent coursework credit to maintain eligibility in the program.

- a. A student with a cumulative grade point average of 2.0 or better is considered to be in good academic standing.
- b. If a student's cumulative grade point average for all earned credit in HSDC or concurrent credit coursework falls below 2.0, the student will be placed on suspension and unable to register for or remain enrolled in any HSDC or concurrent credit coursework for the following term (reflecting Fall and Spring semesters only).
- c. Students who fall below a 2.0 GPA who did not receive a W or F may petition for readmittance by using the HSDC Academic Suspension Waiver.
 - Students have the option to pay full dual credit tuition, \$145.00 per credit hour, to enroll in dual credit during the one semester suspension if they do not want to petition or if the petition is denied.

2. Any student who fails or withdraws (to earn a W, or if a student earned an "F" grade) from any HSDC course shall be denied further enrollment unless one of the following criteria are met:

- a. Have a minimum, cumulative GPA of 2.5 in all prior HSDC coursework. OR
- b. Petition for re-enrollment by showing "good cause" when submitting an Eligibility Exemption Form. Contact Claire Rizzio, USD's dual credit advisor, at Claire.Rizzio@usd.edu or at 605-658-6132 with questions and for more information.
 - This form allows students to show good cause when one experienced extenuating circumstances beyond their control that contributed to their low GPA, the failed grade, or the withdrawal to earn a W. These circumstances may include, but are not limited to: illness, injury, an illness or death in the family, or unusual academic circumstances. The HSDC Academic Suspension Waiver Form can be downloaded from usd.edu/dual-credit and also gives students the option to pay the full rate of \$145 to continue taking BOR HSDC courses while ineligible due to the W/F on the student's transcript.

Visit link.usd.edu/dual-credit-guidelines for more detailed information. All of the provided information is subject to change to be in accordance with the SDBOR policies for dual credit.

USD is proud to offer the South Dakota Dual Credit Scholarship to South Dakota students who successfully completed HSDC courses with USD. This scholarship is awarded not just for one year, but for up to four years as a Coyote.

See Page 1 for more details.

Learn more at usd.edu/dualcreditscholarship.

605-658-6200 | dualcredit@usd.edu | usd.edu/dual-credit