

# IMPORTANT TIPS FOR JOB INTERVIEWS



Job interviews can make anyone nervous, but when you know these important tips to follow, you can feel confident going into any job interview!



## Wear appropriate clothing

Make sure the clothes that you wear to a job interview are appropriate for the job. Make sure they're clean and neat.



## Use the 'SHARE' Strategy:

- Sit up straight
- Have a pleasant tone of voice
- Activate your thinking
- Relax
- Engage in eye contact



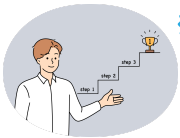
## How to answer, "Tell me about yourself"

When answering, tell them about things you have done for education, training or other work experience that relates to the job. Don't get too personal or go into too much detail about your hobbies.



## Know your strengths

During the interview, you may be asked, "What are your strengths?" When answering this question, think to yourself, "What are some things I'm good at that will help me be good at the job?"



## Know what is difficult for you & how to improve

You may also be asked what your weaknesses are, or things that are difficult for you. Tell them about things that are difficult for you and what you are doing to get better at those things.



## Know why you're interested in the job

Interviewers want to know why you want to work for them. Before the interview, try to learn about the business and about the job by reading the job description. Aside from money, tell them what makes you excited to work there!



## Always have questions for the interviewer

Near the end of the interview, the interviewer will provide a time for you to ask questions. Asking questions shows that you are interested in finding out more about the job and that you want to work there!