

Policy Number: 4.001

**Originating Office:** University Police Department

Responsible Executive: Chief of UPD

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# Accessible Parking

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#### I. REASON FOR THIS POLICY

To ensure USD compliance with state and federal regulations regarding handicapped accessible parking requirements, and clarify requirements for accessible parking by students, staff, faculty and visitors.

#### II. STATEMENT OF POLICY

#### **Visitors**

Any visitor to the USD campus with a physical disability, who displays special license plates issued under <u>South Dakota Codified Law § 32-5-76</u>, a serially numbered certificate issued under <u>South Dakota Codified Law § 32-5-76.1</u> or 32-5-76.2, or a similar license plate or certificate issued in another state on an automobile used in transporting that person:

- May park in any designated accessible, or non-accessible space in any visitor lot on campus while displaying a valid disabled person parking permit/license plate.
- May park in any designated accessible, or non-accessible space in any non-visitor parking lot on campus if displaying both the disabled person parking permit/plate and the valid USD visitor parking permit. (A permit is properly displayed when hanging from the rearview mirror of the vehicle or placed on the driver's side dashboard and in a manner where both permits are visible.) Failure to properly display both permits may result in an appropriate parking permit.
- You must pay appropriate fees if parking in a metered spot.

#### USD Students, Faculty and Staff

USD Students, Faculty and Staff with a physical disability, who display, along with any valid USD Parking Permit, special license plates issued under <a href="South Dakota Codified Law § 32-5-76">South Dakota Codified Law § 32-5-76</a>, a serially numbered certificate issued under <a href="South Dakota Codified Law § 32-5-76">South Dakota Codified Law § 32-5-76</a>. 1 or § 32-5-76.2, or a similar license plate or certificate issued in another state on an automobile used in transporting that person:

- May park in any designated accessible, or non-accessible space in any lot on campus.
- Must display both the state disabled person parking permit/plate, and the valid USD parking permit. (A permit is properly displayed when hanging from the rearview mirror of the vehicle or placed on the driver's side dashboard and in a manner where both permits are visible.) Failure to properly display both permits may result in an appropriate parking permit.
- You must pay appropriate fees if parking in a metered spot.
- Disabled permits do not "guarantee" an employee or student a specific parking space. Accessible spaces are designated in accordance with pertinent legal requirements, and are used on a "first come, first serve" basis.

#### III. DEFINITIONS

**Disabled Person parking Permit –** permits issued by the State of South Dakota under codified law § 32-5-76.

**Accessible Parking Space** – parking spaces marked and reserved for vehicles displaying an appropriate disabled person parking permit/license plate.

#### IV. PROCEDURES

The USD Department of Planning & Construction will:

- Ensure the appropriate numbers of handicapped accessible spaces are available on campus.
- Determine location for all additional handicapped parking spaces.

The USD Parking Committee will:

- Recommend possible new locations for additional handicapped access parking spaces as appropriate.
- Will forward all requests and recommendations to the Department of Planning & Construction.

### V. RELATED DOCUMENTS, FORMS AND TOOLS

South Dakota Codified Law § 32-5-76